

Sullivan County Funding Corporation
548 Broadway
Monticello, New York 12701
(845) 428-7575 – telephone
(845) 428-7577 – fax

SPECIAL MEETING MINUTES
Tuesday, March 31, 2026

I. CALL TO ORDER

Mr. Smith called to order the special meeting of the Sullivan County Funding Corporation at approximately 9:58 AM in the Conference Room at Southern Tier Title Agency, 548 Broadway, Monticello, New York 12701.

II. ROLL CALL

Members Present-

Philip Vallone
Scott Smith
Sean Brooks
Ira Steingart
Ed Sykes

Members Absent-

Howard Siegel
Kathleen Lara
Paul Guenther
Joseph Perrello

Staff Present-

Jennifer Flad, Executive Director
Ira Steingart, Chief Executive Officer
Julio Garaicoechea, Project Manager
Bethanii Padu, Economic Development Coordinator

Staff Absent-

None

Others Present-

Walter F. Garigliano, SCFC Counsel
Sean Kuhn, *Sullivan County Democrat*
Ken Walter
David Brittenham

III. APPROVAL OF MEETING MINUTES

On a motion made by Mr. Brooks and seconded by Mr. Sykes, the Board voted and unanimously approved the December 8, 2025 special meeting minutes.

IV. BILLS AND COMMUNICATIONS

There were none.

V. PUBLIC COMMENT ON NEW BUSINESS

There was none.

VI. NEW BUSINESS

The Board reviewed and discussed the Corporation's **Procurement Policy, Investment Policy, and Disposition of Real Property Guidelines**. The Board voted and unanimously approved the policies and guidelines.

The Board reviewed and discussed the Corporation's **Mission Statement and Performance Measurements**. The Board voted and approved the Mission Statement and Performance Measurement Report.

The Board voted and unanimously accepted the financial information contained in the **Public Authorities Reporting Information System (PARIS)** Annual Report and unanimously accepted the PARIS certified financial audit report, PARIS Procurement Report, and PARIS Investment Report.

Ms. Flad referred to **2025 Board Self Evaluations** which have been complied and presented to the Board. There were no questions.

VII. RECESS

On a motion made by Mr. Brooks and seconded by Mr. Sykes the Board recessed the meeting at approximately 10:01 AM. The meeting will reconvene immediately after the County of Sullivan IDA Meeting.

VIII. RECOVENE

On a motion made by Mr. Vallone and seconded by Mr. Brooks, the Board reconvened the meeting at approximately 10:35 AM.

IX. PUBLIC COMMENT AND ADJOURN

There was no public comment. On a motion made by Mr. Vallone and seconded by Mr. Sykes, the Board adjourned the meeting at approximately 10:38 AM.

Respectfully submitted:
Bethanii Padu, Economic Development Coordinator