

**Sullivan County Funding Corporation  
548 Broadway  
Monticello, New York 12701  
(845) 428-7575 – telephone  
(845) 428-7577 – fax**

**SPECIAL MEETING MINUTES  
May 12, 2025**

**I. CALL TO ORDER**

Chairman Siegel called to order the special meeting of the Sullivan County Funding Corporation at approximately 11:38 AM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701.

**II. ROLL CALL**

**Members Present-**

Howard Siegel  
Kathleen Lara  
Philip Vallone  
Scott Smith  
Paul Guenther  
Sean Brooks  
Ira Steingart

**Members Absent-**

Joseph Perrello

**Staff Present-**

Jennifer Flad, Executive Director  
Ira Steingart, Chief Executive Officer  
Julio Garaicoechea, Project Manager  
Bethanii Padu, Economic Development Coordinator

**Staff Absent-**

None

**Others Present-**

Walter F. Garigliano, SCFC Counsel

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Guenther, and seconded by Mr. Steingart, the Board voted and unanimously approved the March 31, 2025 special meeting minutes.

**IV. BILLS AND COMMUNICATION**

The Board reviewed the schedule of payments, which included a single payment in the amount of \$40,000. The Board voted and unanimously approved the payment contingent upon the approval of the Sullivan Catskills Regional Food Hub resolution.

**V. NEW BUSINESS**

On a motion made by Mr. Steingart, and seconded by Ms. Lara, the Board reviewed and discussed a resolution authorizing the use of **videoconferencing pursuant to General Municipal Law Section 103-A and adopting written procedures for the use of videoconferencing**. Chairman Siegel called the motion to question, the Board voted, and the resolution was unanimously approved.

On a motion made by Ms. Lara, and seconded by Mr. Steingart, the Board reviewed and discussed a resolution authorizing a second amendment of the **Sullivan Catskills Regional Food Hub Inc** Community and Economic Development Agreement. Chairman Siegel called the motion to question, the Board voted, and the resolution was unanimously approved.

**VI. PUBLIC COMMENT AJOURN**

Chairman Siegel asked those present for comment. There was none. On a motion made by Mr. Guenther, and seconded by Mr. Brooks, the Board adjourned the meeting at approximately 11:40 AM.

Respectfully submitted:  
Bethanii Padu, Economic Development Coordinator

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