

**Sullivan County Funding Corporation**  
**548 Broadway**  
**Monticello, New York 12701**  
**(845) 428-7575 – telephone**  
**(845) 428-7577 – fax**

**SPECIAL MEETING MINUTES**  
**March 31, 2025**

**I. CALL TO ORDER**

Vice Chairperson Lara called to order the special meeting of the Sullivan County Funding Corporation at approximately 3:49 PM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701.

**II. ROLL CALL**

**Members Present-**

Kathleen Lara  
Philip Vallone  
Scott Smith  
Sean Brooks  
Ira Steingart

**Members Absent-**

Howard Siegel  
Paul Guenther  
Joseph Perrello

**Staff Present-**

Jennifer Flad, Executive Director  
Ira Steingart, Chief Executive Officer  
Julio Garaicoechea, Project Manager  
Bethanii Padu, Economic Development Coordinator

**Staff Absent-**

None

**Others Present-**

Walter F. Garigliano, SCFC Counsel

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Brooks, and seconded by Mr. Steingart, the Board voted and unanimously approved the February 10, 2025 special meeting minutes.

**IV. BILLS AND COMMUNICATION**

On a motion made by Mr. Brooks, and seconded by Mr. Steingart, the Board voted and unanimously approved the schedule of payments showing one payment totaling \$7,250.00.

**V. NEW BUSINESS**

On a motion made by Mr. Vallone, and seconded by Mr. Smith, the Board voted and unanimously accepted the financial information contained in the **Public Authorities Reporting Information System (PARIS)** annual report, and unanimously accepted the PARIS certified financial audit report, PARIS procurement report, and PARIS investment report.

Vice Chairperson Lara referred to the **2024 Board Self Evaluation Forms** which will be compiled and presented to the Board. There were no questions

**VI. PUBLIC COMMENT AJOURN**

Vice Chairperson Lara asked those present for comment. There was none. On a motion made by Mr. Vallone, and seconded by Mr. Smith, the Board adjourned the meeting at approximately 3:50 PM.

Respectfully submitted:  
Bethanii Padu, Economic Development Coordinator