

Procurement Report for Sullivan County Funding Corporation

Fiscal Year Ending: 12/31/2021

Run Date: 04/01/2022

Status: CERTIFIED

Certified Date : 03/31/2022

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.scfundingcorp.com/by-laws-and-policies/">http://www.scfundingcorp.com/by-laws-and-policies/</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Brian Zweig d/b/a Business Opportunities Management Consulting	<b>Address Line1</b>	32 Clearview Terrace
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	RENSSELAER
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12144
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$9,993.75	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	grant application technical assistance

<b>2. Vendor Name</b>	County of Sullivan IDA	<b>Address Line1</b>	County of Sullivan Industrial Development Agency
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	548 Broadway
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	MONTICELLO
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12701
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,058.20	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	reimbursement of insurance premiums for which Sullivan County Funding Corporation is a named insured.

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<b>3. Vendor Name</b>	County of Sullivan Industrial Development Agency	<b>Address Line1</b>	548 Broadway
<b>Type of Procurement</b>	Staffing Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	MONTICELLO
<b>Award Date</b>	2/4/2021	<b>State</b>	NY
<b>End Date</b>	12/31/2021	<b>Postal Code</b>	12701
<b>Fair Market Value</b>	\$20,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$20,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$20,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Bookkeeping and administrative services for the Sullivan County Funding Corporation

<b>4. Vendor Name</b>	Firehouse Road, LLC	<b>Address Line1</b>	90 Firehouse Road
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	WURTSBORO
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12790
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$9,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	grant application technical assistance

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<b>5. Vendor Name</b>	Hudson Valley Agribusiness Development Corporation	<b>Address Line1</b>	507 Warren Street, 2nd Floor
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	HUDSON
<b>Award Date</b>	7/1/2020	<b>State</b>	NY
<b>End Date</b>	6/30/2023	<b>Postal Code</b>	12534
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$25,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$25,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	services to foster the growth and development of agricultural businesses in Sullivan County and the Hudson Valley region.

<b>6. Vendor Name</b>	RBT CPAs LLP	<b>Address Line1</b>	51 Sullivan Street
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	WURTSBORO
<b>Award Date</b>	12/27/2019	<b>State</b>	NY
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	12790
<b>Fair Market Value</b>	\$15,600.00	<b>Plus 4</b>	
<b>Amount</b>	\$15,600.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,200.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	annual auditing services

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<b>7. Vendor Name</b>	Saratoga Associates	<b>Address Line1</b>	21 Congress Street
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	Suite 201
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	SARATOGA SPRINGS
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12866
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,644.58	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	grantwriting technical assistance

<b>8. Vendor Name</b>	Sun NG Kittatinny RV LLC	<b>Address Line1</b>	27777 Franklin Rd.
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	Ste. 200
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	SOUTHFIELD
<b>Award Date</b>		<b>State</b>	MI
<b>End Date</b>		<b>Postal Code</b>	48034
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	reimbursement of a portion of grant application technical assistance expenditures

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**Additional Comments**