

Sullivan County Funding Corporation
548 Broadway
Monticello, New York 12701
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SPECIAL MEETING MINUTES
Monday, March 14, 2022

I. CALL TO ORDER

Chairperson Suzanne Loughlin called to order the special meeting of the Sullivan County Funding Corporation at approximately 11:44 AM via video conference.

II. ROLL CALL

Members Present-

Suzanne Loughlin
Edward Sykes
Carol Roig
Howard Siegel
Paul Guenther
Scott Smith

Members Absent-

Sean Brooks

Staff Present-

John Kiefer, Chief Executive Officer
Jennifer Flad, Executive Director
Julio Garaicoechea, Project Manager

Staff Absent-

None

Others Present-

Walter Garigliano, General Counsel
Joseph Abraham, *SC Democrat*
Ken Walter

III. APPROVAL OF MEETING MINUTES

Ms. Roig asked staff to correct two typos relating to her name in the minutes. On a motion made by Mr. Smith, and seconded by Ms. Roig, the Board approved the minutes of the December 13, 2021 Meeting as corrected.

IV. BILLS AND COMMUNICATIONS

On a motion made by Mr. Siegel, and seconded by Ms. Roig, the Board approved the Schedule of Payments showing 3 payments totaling \$7,700.00.

V. NEW BUSINESS

On a motion made by Mr. Sykes, and seconded by Mr. Guenther, the Board discussed the Corporation's **Procurement Policy**. There were no changes made. Chairperson Loughlin called the motion to question, the Board voted, and unanimously approved the Procurement Policy.

On a motion made by Mr. Guenther, and seconded by Ms. Roig, the Board discussed the Corporation's **Investment Policy**. There were no changes made. Chairperson Loughlin called the motion to question, the Board voted, and unanimously approved the Investment Policy.

On a motion made by Mr. Sykes, and seconded by Mr. Guenther, the Board discussed the Corporation's **Property Disposal Policy**. There were no changes made. Chairperson Loughlin called the motion to question, the Board voted, and unanimously approved the Property Disposal Policy.

On a motion made by Mr. Smith, and seconded by Mr. Siegel, the Board discussed the Corporation's **Mission Statement**. There were no changes made. Chairperson Loughlin called the motion to question, the Board voted, and unanimously approved the Mission Statement.

The Board discussed the **Performance Measurements** and agreed the answer to each question is "Yes."

The Board came to consensus on a proposed Special Meeting to discuss **Board Member Self-Evaluation Forms** and review the **2021 Audited Financial Statements** immediately following the County of Sullivan Industrial Development Agency meeting on March 30, 2022, at 9:00AM in the Committee Room at the Sullivan County Government Center.

VI. PUBLIC COMMENT AND ADJOURNMENT

Chairperson Loughlin asked those present for Public Comment. There was none. On a motion by Mr. Siegel and seconded by Ms. Roig, the meeting was adjourned at approximately 11:52 AM.

Respectfully submitted:
Julio Garaicoechea, Project Manager