

**Sullivan County Funding Corporation**  
**548 Broadway**  
**Monticello, New York 12701**  
**(845) 428-7575 – telephone**  
**(845) 428-7577 – fax**

**SPECIAL MEETING MINUTES**  
**Friday, March 29, 2019**

**I. CALL TO ORDER**

Treasurer Howard Siegel called to order the Special meeting of the Sullivan County Funding Corporation at approximately 2:01 P.M., in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, NY 12701.

**II. ROLL CALL**

***Members Present-***

Howard Siegel  
Edward Sykes  
Scott Smith  
Joseph Perrello  
Carol Roig

***Members Absent-***

Ira Steingart  
Suzanne Loughlin  
Sean Rieber  
Paul Guenther (\*by phone)

***Staff Present-***

Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Cassandra Egan, Administrative Assistant

***Staff Absent-***

***Others Present-***

Walter Garigliano, Agency Counsel  
Tara Lewis, Garigliano Law Offices (\*By Phone)  
Matt Shortall, Sullivan County Democrat  
Ken Walter

**III. NEW BUSINESS**

The Board discussed the FY 2018 PARIS (Public Authorities Reporting Information System) Reports to the New York State Authorities Budget Office. Ms. Flad advised the Board that there are minor changes in the annual report from the original draft report that was sent to the Board prior to the meeting. Ms. Flad stated that SCFC has been collecting delayed employment information from a few loan recipients and that those numbers will be added in to the report this afternoon. Ms. Flad also shared with the Board that the draft annual report did not include the 2018 Bond information for **Sullivan County Community College Dormitory Corporation**, but that annual report will be updated to include that information. Attorney Garigliano directed the Board to this information on page 14 of the SCFC Audit Report. Ms. Roig made a motion to approve the PARIS reports as revised. Mr. Sykes seconded the motion, the Board voted and the PARIS reports were approved.

The Board discussed the audit report submitted by Cooper Arias LLC. Mr. Perrello made a motion to approve the audit report. Mr. Sykes seconded the motion, the Board voted and the report was approved.

**IV. EXECUTIVE SESSION**

On a motion made by Mr. Perrello and seconded by Ms. Roig, the Board entered executive session at 2:11 P.M. to discuss legal advice.

On a motion made by Ms. Roig and seconded by Mr. Sykes, the Board exited executive session at 2:37 P.M.

**V. ADJOURN**

On a motion made by Mr. Sykes and seconded by Mr. Perrello the meeting was adjourned at 2:38 P.M.

Respectfully submitted:  
Cassandra Egan, Administrative Assistant

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