

Sullivan County Funding Corporation  
Procurement Report – FY 2016

1. Does the Authority have procurement guidelines? Yes
2. Are the procurement guidelines reviewed annually, amended as needed, and approved by the Board? Yes
3. Does the Authority allow for exceptions to the procurement guidelines?  
No
4. Does the Authority assign credit cards to employees for travel and/or business travel? No
5. Does the Authority require prospective bidders to sign a non-collusion agreement? Yes
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitations of proposals, bid documents, or specifications for procurement contracts? Yes
7. Did the Authority designate a person to serve as the authorized contact on a specific procurement, in accordance with Section 139-j (2)(a) of the State Finance Law, “The Procurement Lobbying Act”? Yes
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j (10) of the State Finance Law? No
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j (9) of the State Finance Law? Yes

The Authority conducted its annual review and approval of its Procurement Policy on February 13, 2017.

The Authority had the following procurement transactions in amounts greater than \$5,000 for the reporting period:

Business Opportunities Management Consulting, Rensselaer, NY, \$7,734.  
County of Sullivan Industrial Development Agency, Ferndale, NY, \$40,000.  
Hudson Valley Agribusiness Development Corporation, Hudson, NY, \$75,000.  
Hudson Valley Agribusiness Development Corporation, Hudson, NY, \$25,000.

##