

Procurement Report for Sullivan County Funding Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/29/2024

Status: CERTIFIED

Certified Date : 03/29/2024

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.scfundingcorp.com/by-laws-and-policies/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Brian Zweig d/b/a Business Opportunities Management Consulting	Address Line1	32 Clearview Terrace
Type of Procurement	Consulting Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	RENSSELAER
Award Date		State	NY
End Date		Postal Code	12144
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,862.52	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	grant application technical assistance

2. Vendor Name	Cooper Arias LLP	Address Line1	PO Box 190
Type of Procurement	Financial Services	Address Line2	892 State Route 17B
Award Process	Authority Contract - Non-Competitive Bid	City	MONGAUP VALLEY
Award Date	11/7/2022	State	NY
End Date	12/31/2024	Postal Code	12762
Fair Market Value	\$21,000.00	Plus 4	
Amount	\$21,000.00	Province/Region	
Amount Expended For Fiscal Year	\$6,750.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	annual auditing services

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3. Vendor Name	County of Sullivan Industrial Development Agency	Address Line1	548 Broadway
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	MONTICELLO
Award Date		State	NY
End Date		Postal Code	12701
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$6,045.14	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	reimbursement of insurance premiums for which Sullivan County Funding Corporation is a named insured.

4. Vendor Name	County of Sullivan Industrial Development Agency	Address Line1	548 Broadway
Type of Procurement	Staffing Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MONTICELLO
Award Date	1/3/2023	State	NY
End Date		Postal Code	12701
Fair Market Value	\$10,000.00	Plus 4	
Amount	\$10,000.00	Province/Region	
Amount Expended For Fiscal Year	\$10,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Bookkeeping and administrative services for the Sullivan County Funding Corporation

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5. Vendor Name	Fulton Land Surveying	Address Line1	15 Main Street
Type of Procurement	Other Professional Services	Address Line2	PO Box 950
Award Process	Non Contract Procurement/Purchase Order	City	LIVINGSTON MANOR
Award Date		State	NY
End Date		Postal Code	12758
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$11,480.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	land surveying

6. Vendor Name	Sullivan Catskills Regional Food Hub, Inc.	Address Line1	92 Commerce Drive
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	LIBERTY
Award Date		State	NY
End Date		Postal Code	12754
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$181,506.15	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Amounts paid under the terms of Community and Economic Development Agreement between SCFC and Sullivan Catskills Regional Food Hub, Inc.

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7. Vendor Name	Walter F. Garigiano P.C.	Address Line1	449 Broadway
Type of Procurement	Legal Services	Address Line2	PO Drawer 1069
Award Process	Non Contract Procurement/Purchase Order	City	MONTICELLO
Award Date		State	NY
End Date		Postal Code	12701
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$19,250.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	legal services, including 1) work performed directly for the benefit of SCFC, and 2) project-related work paid by SCFC and reimbursed by the projects to SCFC

Additional Comments