

SULLIVAN COUNTY FUNDING CORPORATION

548 Broadway
Monticello, New York 12701
(845) 428-7575 - Voice
(845) 428-7577 - Fax
www.scfundingcorp.com
TTY 711

SPECIAL MEETING NOTICE

TO: Suzanne Loughlin, Chairperson
Kathleen Lara, Vice Chairperson
Carol Roig, Secretary
Howard Siegel, Treasurer & Chief Financial Officer
Philip Vallone, Assistant Secretary
Scott Smith, Assistant Treasurer
Paul Guenther, Member
Sean Brooks, Member
Ira Steingart, Member & Chief Executive Officer
Chairman and Members of the Sullivan County Legislature
Josh Potosek, Sullivan County Manager
Walter Garigliano, Esq., Agency Counsel

FROM: Jennifer Flad, Executive Director

DATE: April 4, 2024

PLEASE TAKE NOTICE that there will be a Special Meeting of the Sullivan County Funding Corporation scheduled as follows:

DATE: Monday, April 8, 2024

TIME: 9:15 AM (Immediately following the Regular Meeting of the County of Sullivan IDA)

LOCATION: Legislative Committee Room, Sullivan County Government Center, 100 North Street, Monticello, New York

This meeting will be livestreamed on the Sullivan County Funding Corporation's [YouTube Channel](#).

Meeting documents will be posted on the Sullivan County Funding Corporation's website [here](#).

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**MEETING AGENDA
MONDAY, APRIL 8, 2024**

- I. CALL TO ORDER**
 - II. ROLL CALL**
 - III. APPROVAL OF MEETING MINUTES**
March 29, 2024 Special Meeting
 - IV. BILLS AND COMMUNICATIONS**
 - V. NEW BUSINESS**
Any and All Business Before the Board
 - VI. PUBLIC COMMENT AND ADJOURN**
- ##**

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SPECIAL MEETING MINUTES
March 29, 2024

I. CALL TO ORDER

Chairperson Loughlin called to order the special meeting of the Sullivan County Funding Corporation at approximately 1:46 PM in the Legislative Hearing Room at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701.

II. ROLL CALL

Members Present-

Suzanne Loughlin
Kathleen Lara
Howard Siegel
Scott Smith
Ira Steingart

Members Absent-

Carol Roig
Philip Vallone
Paul Guenther
Sean Brooks

Staff Present-

Jennifer Flad, Executive Director
Ira Steingart, Chief Executive Officer
Julio Garaicoechea, Project Manager
Bethanii Padu, Economic Development Coordinator

Staff Absent-

None

Others Present-

Tom Cawley, Deputy County Attorney

III. APPROVAL OF MEETING MINUTES

On a motion made by Ms. Lara and seconded by Mr. Smith, the Board voted and unanimously approved the February 12, 2024 special meeting minutes.

IV. BILLS AND COMMUNICATIONS

Ms. Flad presented the Board with a revised schedule of payments showing three payments totaling \$14,097.82. On a motion made by Mr. Siegel and seconded by Ms. Lara, the Board voted and unanimously approved the schedule of payments.

V. NEW BUSINESS

On a motion made by Mr. Smith and seconded by Ms. Lara, the Board reviewed and discussed a resolution authorizing an amendment of the **Sullivan Catskills Regional Food Hub, Inc.** Community and Economic Development Agreement. Mr. Steingart disclosed that his printing business had done work for this project in the past, but he has since sold the printing business. Chairperson Loughlin called the motion to question, the Board voted and unanimously approved the resolution.

On a motion made by Ms. Loughlin and seconded by Mr. Smith, the Board voted and unanimously accepted the financial information contained in the **Public Authorities Reporting Information System** (PARIS) annual report, and unanimously accepted the PARIS certified financial audit report, PARIS procurement report, and PARIS investment report.

Ms. Flad referred to the **2023 Board Evaluation Forms**, the results of which have been compiled and presented to the Board. There were no questions.

VI. RECESS

On a motion made by Mr. Siegel and seconded by Mr. Smith, the meeting was recessed at approximately 1:52 PM to be reconvened immediately after today's TSILDC meeting.

VII. RECONVENE AND PUBLIC COMMENT

Chairperson Loughlin reconvened the recessed regular meeting of the County of Sullivan Industrial Development Agency at approximately 1:58 PM. Chairperson Loughlin asked those present for public comment. The Board recognized the comments of Tom Cawley.

On a motion made by Ms. Lara and seconded by Mr. Smith, the Board entered executive session to discuss pending litigation at approximately 2:00 PM.

On a motion made by Mr. Smith and seconded by Ms. Lara, the Board exited executive session at approximately 2:15 PM.

VIII. ADJOURN

On a motion made by Mr. Smith and seconded by Ms. Lara, the Board adjourned the meeting at 2:16 PM.

Respectfully submitted:
Bethanii Padu, Economic Development Coordinator

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Schedule of Payments: April 8, 2024		
Vendor	Description	
County of Sullivan IDA	Reimbursement for IDA payment of SCFC domain renewal	\$ 35.16
Sullivan Catskills Regional Food Hub., Inc.	Installment Payment re: First Amendment to Community and Economic Development Agreement	\$ 100,000.00
TOTAL		\$ 100,035.16

I certify that the payments listed above were audited by the Board of the SCFC on April 8, 2024 and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite its name.

4/8/2024

Date

Signature

Expenses Approved and Paid Since Last Meeting 3/29/24)		
Vendor	Description	Amount
TOTAL		\$ -

Other Expenses Paid Since Last Meeting (3/29/24)—No Approval Required		
none		
TOTAL		\$ -