

**Sullivan County Funding Corporation  
548 Broadway  
Monticello, New York 12701  
(845) 428-7575 – telephone  
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**SPECIAL MEETING MINUTES  
October 16, 2023**

**I. CALL TO ORDER**

Vice Chairman Sykes called to order the special meeting of the Sullivan County Funding Corporation at approximately 12:10 PM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701.

**II. ROLL CALL**

**Members Present-**

Edward Sykes  
Carol Roig  
Howard Siegel  
Sean Brooks  
Kathleen Lara  
Philip Vallone

**Members Absent-**

Suzanne Loughlin (via Zoom)  
Scott Smith  
Paul Guenther

**Staff Present-**

John Kiefer, Chief Executive Officer  
Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Bethanii Padu, Economic Development Coordinator

**Staff Absent-**

**Others Present-**

Walter Garigliano, SCFC Counsel

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Ms. Lara and seconded by Ms. Roig, the Board voted and unanimously approved the July 10, 2023 special meeting minutes.

**IV. BILLS AND COMMUNICATIONS**

On a motion made by Mr. Siegel, and seconded by Ms. Roig, the Board unanimously approved the schedule of payments showing one payment totaling \$5,000.00.

**V. QUARTERLY FINANCIAL REPORT**

Ms. Flad presented the quarterly financial report. There were no questions.

**VI. NEW BUSINESS**

On a motion made by Mr. Siegel, and seconded by Ms. Roig, the Board reviewed and discussed the **Proposed FY 2024 Budget**. Vice Chairman Sykes called the motion to question, the Board voted, and the Proposed FY 2024 Budget was approved.

**VII. PUBLIC COMMENT AND ADJOURNMENT**

Vice Chairman Sykes asked those present for public comment. There was none. On a motion made by Mr. Vallone and seconded by Ms. Roig, the meeting was adjourned at approximately 12:12 PM.

Respectfully submitted:  
Bethanii Padu, Economic Development Coordinator