

**Sullivan County Funding Corporation**  
**548 Broadway**  
**Monticello, New York 12701**  
**(845) 428-7575 – telephone**  
**(845) 428-7577 – fax**

**SPECIAL MEETING MINUTES**  
**Monday, December 13, 2021**

**I. CALL TO ORDER**

Vice Chair Sykes called to order the special meeting of the Sullivan County Funding Corporation at approximately 11:45AM via video conference.

**II. ROLL CALL**

**Members Present-**

Edward Sykes  
Carol Roig  
Howard Siegel  
Paul Guenther  
Scott Smith  
Sean Brooks

**Members Absent-**

Suzanne Loughlin

**Staff Present-**

John Kiefer, Chief Executive Officer  
Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager

**Staff Absent-**

None

**Others Present-**

Walter Garigliano, General Counsel

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Siegel, and seconded by Mr. Smith, the Board approved the minutes of the October 18, 2021 Special Meeting and the November 22, 2021 Special Meeting.

**IV. BILLS AND COMMUNICATIONS**

On a motion made by Mr. Roig, and seconded by Mr. Guenther, the Board approved the Schedule of Payments showing 2 payments totaling \$7,618.22.

**V. NEW BUSINESS**

Attorney Garigliano updated the Board on New York State's Downtown Revitalization Initiative. The Villages of Monticello and Liberty were not selected for the grant award.

Attorney Garigliano updated the Board on New York State's Consolidated Funding Application \$1.25MM Award to Northgate Resorts for the Camp Fimfo project. He stated that this is the largest award made to a project supported by the Cost-Share Program that assists applications made for State and Federal Funds. Northgate Resorts recently acquired the Kittatinny Campgrounds in the Town of Highland and proposes to expand the types of amenities and lodging consistent with other developments across the country.

**VI. PUBLIC COMMENT AND ADJOURNMENT**

Vice Chair Sykes asked those present for Public Comment. There were no members of the public present. On a motion by Mr. Siegel and seconded by Mr. Ms. Roig, the meeting was adjourned at approximately 11:54 AM.

Respectfully submitted:  
Julio Garaicoechea, Project Manager