

**Sullivan County Funding Corporation**  
**548 Broadway**  
**Monticello, New York 12701**  
**(845) 428-7575 – telephone**  
**(845) 428-7577 – fax**

**SPECIAL MEETING MINUTES**  
**Monday, September 13, 2021**

**I. CALL TO ORDER**

Chairperson Loughlin called to order the special meeting of the Sullivan County Funding Corporation at approximately 12:15AM via video conference.

**II. ROLL CALL**

**Members Present-**

Suzanne Loughlin  
Edward Sykes  
Howard Siegel  
Carol Roig  
Scott Smith

**Members Absent-**

Paul Guenther  
Sean Brooks

**Staff Present-**

John Kiefer, Chief Executive Officer  
Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager

**Staff Absent-**

None

**Others Present-**

Walter Garigliano, General Counsel

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Sykes and seconded by Mr. Smith, the Board voted and unanimously approved the minutes of the August 16, 2021 special meeting.

**IV. BILLS AND COMMUNICATIONS**

On a motion made by Mr. Smith and seconded by Mr. Sykes, the Board voted and unanimously approved the schedule of payments showing one payment in the total amount of \$616.00. Attorney Garigliano stated that the payment should be reimbursed from the Sullivan County Community College Dormitory Corporation in accordance with the transaction documents.

**V. NEW BUSINESS**

Ms. Flad asked the Board to consider allocating funds to the Cost Share Program. Mr. Garaicoechea stated that there was currently \$726.89 in the fund and that there was an application before the Committee to support a grant application for Round 5 of New York State's Downtown Revitalization Program for Monticello and Liberty to access up to \$20 million. The request comes from Sullivan Renaissance to hire a professional videographer to create video materials for the interview process. Chairperson Loughlin asked where these funds originate from. Ms. Flad stated that the funds were originally allocated from the Millennium Revolving Loan Fund according to the original authorizing resolution. On a motion made by Mr. Sykes, and seconded by Mr. Siegel, the Board considered allocating \$25,000.00 to the Cost-Share Fund from the Millennium Revolving Loan Fund. Chairperson Loughlin called the motion to question, the Board voted, and the motion was unanimously approved.

**VI. PUBLIC COMMENT AND ADJOURNMENT**

Chairperson Loughlin asked those present for Public Comment. The Board recognized the comments of Ken Walter. On a motion by Mr. Smith and seconded by Mr. Sykes, the meeting was adjourned at approximately 12:23 PM.

Respectfully submitted:  
Julio Garaicoechea, Project Manager

DRAFT