

**Sullivan County Funding Corporation  
548 Broadway  
Monticello, New York 12701  
(845) 428-7575 – telephone  
(845) 428-7577 – fax**

**SPECIAL MEETING MINUTES  
Monday, February 8, 2021**

**I. CALL TO ORDER**

Chairman Steingart called to order the special meeting of The Sullivan County Funding Corporation at approximately 11:34 AM via teleconference.

**II. ROLL CALL**

**Members Present-**

Ira Steingart  
Suzanne Loughlin  
Howard Siegel  
Carol Roig  
Paul Guenther  
Joseph Perrello  
Scott Smith

**Members Absent-**

Edward Sykes

**Staff Present-**

Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Deborah Nola, Accounting and Financial Analyst

**Staff Absent-**

None

**Others Present-**

Walter Garigliano, General Counsel  
Joseph Abraham, *SC Democrat*  
Ken Walter

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Ms. Loughlin, and seconded by Mr. Guenther, the Board voted and the minutes of the January 11, 2021 special meeting were unanimously approved.

**IV. BILLS AND COMMUNICATIONS**

On a motion made by Ms. Roig, and seconded by Chairman Steingart, the Board voted and the schedule of payments were unanimously approved.

**V. NEW BUSINESS**

On a motion made by Ms. Loughlin, and seconded by Mr. Siegel, the Board discussed the Corporation's Procurement Policy. There were no changes made. The Board voted, and unanimously approved the Procurement Policy.

On a motion made by Chairman Steingart, and seconded by Ms. Loughlin, the Board discussed the Corporation's Investment Policy. There were no changes made. The board voted, and unanimously approved the Investment Policy.

On a motion made by Ms. Roig, and seconded by Ms. Loughlin, the Board discussed the Corporation's Property Disposal Policy. There were no changes made. The Board voted, and unanimously approved the Property Disposal Policy.

On a motion made by Ms. Roig, and seconded by Mr. Siegel, the Board discussed the Corporation's Mission Statement and Performance Measurements. The Board affirmed the answers to the Performance Measurements were all yes. The Board voted, and unanimously approved the Mission Statement.

Chairman Steingart reminded all Board members to submit the Board Self-Evaluation form for discussion at the next meeting.

Attorney Garigliano informed the Board that the **Sullivan County Community College Dormitory Corporation** is seeking deferral on bonds issued by the Corporation. He noted that Sterling Bank is in favor and when more information becomes available, he will share with the Board.

**VI. PUBLIC COMMENT AND ADJOURNMENT**

Chairman Steingart asked for public comment. There being none, on a motion by Mr. Guenther and seconded by Chairman Steingart, the meeting was adjourned at approximately 11:42 AM.

Respectfully submitted:  
Julio Garaicoechea, Project Manager

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