

**Sullivan County Funding Corporation  
548 Broadway  
Monticello, New York 12701  
(845) 428-7575 – telephone  
(845) 428-7577 – fax**

**SPECIAL MEETING MINUTES  
Monday, April 13, 2020**

**I. CALL TO ORDER**

Chairman Steingart called to order the special meeting of The Sullivan County Funding Corporation at approximately 11:17AM via teleconference.

**II. ROLL CALL**

**Members Present-**

Ira Steingart  
Howard Siegel  
Edward Sykes  
Joseph Perrello  
Carol Roig  
Paul Guenther

**Members Absent-**

Suzanne Loughlin (entered at 11:23 AM)  
Scott Smith

**Staff Present-**

Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager

**Staff Absent-**

None

**Others Present-**

Linda Hannigan, RBT CPAs LLC  
Vibhavari Kondapuram, RBT CPAs LLC  
Walter Garigliano, General Counsel  
Robert Doherty, Sullivan County Legislature  
Patricio Robayo, *Sullivan County Democrat*  
Ken Walter  
Deborah Nola

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Sykes and seconded by Mr. Guenther, the Board voted, and the minutes of the March 9, 2020 special meeting were unanimously approved.

**IV. PRESENTATION**

Ms. Linda Hannigan of RBT CPAs LLC of RBT CPAs LLC presented a summary of a draft 2019 Internal Agency Audit. Ms. Hannigan reviewed the Financial Statement, Board Letter, and Management Representation Letter.

**V. RECESS**

On a motion made by Ms. Roig and seconded by Mr. Siegel, the Board voted and the meeting was recessed at approximately 11:22 AM to be reconvened following a meeting of The Sullivan County Infrastructure Local Development Corporation.

**VI. RECONVENE**

On a motion made by Mr. Sykes and seconded by Ms. Loughlin, the Board voted and the meeting reconvened at approximately 11:34AM.

**VII. NEW BUSINESS**

On a motion made by Mr. Sykes and seconded by Mr. Guenther, the Board voted and unanimously adopted the **FY 2019 Reports to the New York State Authorities Budget Office**.

The Board accepted the Self-Evaluation Report.

The Board discussed in general the difficulties faced by IDA and SCFC loan and lease recipients due to the COVID-19 pandemic. Several loan recipients have requested their payments be deferred. Staff will develop a set of recommendations for granting such requests, for the Board's consideration at the May meeting.

**VIII. PUBLIC COMMENT AND ADJOURNMENT**

Chairman Steingart asked the Board and others present for comment. There being none, on a motion by Mr. Guenther, seconded by Ms. Loughlin, the meeting was adjourned at approximately 11:48AM.

Respectfully submitted:  
Julio Garaicoechea, Project Manager  
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DRAFT