

Procurement Report for Sullivan County Funding Corporation

Fiscal Year Ending: 12/31/2018

Run Date: 03/31/2019

Status: CERTIFIED

Certified Date : 03/31/2019

**Procurement Information:**

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	<a href="http://www.scfundingcorp.com">www.scfundingcorp.com</a>
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	No	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	County of Sullivan Industrial Development Agency	<b>Address Line1</b>	548 Broadway
<b>Type of Procurement</b>	Staffing Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	MONTICELLO
<b>Award Date</b>	11/23/2011	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12701
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$40,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$40,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Bookkeeping and administrative services for the Sullivan County Funding Corporation

<b>2. Vendor Name</b>	Hudson Valley AgriBusiness Development Corporation	<b>Address Line1</b>	507 Warren Street, 2nd Floor
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	HUDSON
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12534
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	grantwriting services

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<b>3. Vendor Name</b>	Hudson Valley Agribusiness Development Corporation	<b>Address Line1</b>	507 Warren Street, 2nd Floor
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	HUDSON
<b>Award Date</b>	7/1/2017	<b>State</b>	NY
<b>End Date</b>	6/30/2020	<b>Postal Code</b>	12534
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$25,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$25,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	services to foster the growth and development of agricultural businesses in Sullivan County and the Hudson Valley region.

<b>4. Vendor Name</b>	Hudson Valley Pattern for Progress	<b>Address Line1</b>	3 Washington Center
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	2nd Floor
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	NEWBURGH
<b>Award Date</b>	6/15/2018	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12550
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$20,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$20,462.72	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	economic development study

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<b>5. Vendor Name</b>	Partnership for Economic Development in Sullivan County, Inc.	<b>Address Line1</b>	196 Bridgeville Road
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	MONTICELLO
<b>Award Date</b>	12/11/2017	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12701
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$125,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$109,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	public relations campaign development

Additional Comments