

**Sullivan County Funding Corporation  
One Cablevision Center  
Ferndale, New York 12734  
(845) 295-2603 – telephone  
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**SPECIAL MEETING MINUTES  
Monday, October 17, 2016**

**I. CALL TO ORDER**

Chairman Steingart called to order the special meeting of the Sullivan County Funding Corporation at approximately 11:38 AM, in the Legislative Committee Room at the Sullivan County Government Center, Monticello, New York.

**II. ROLL CALL**

***Members Present-***

Ira Steingart  
Sean Rieber  
Charles Barbuti, Jr.  
Carol Roig  
Joseph Perrello

***Members Absent-***

Suzanne Loughlin  
Howard Siegel  
Paul Guenther  
Scott Smith

***Staff Present-***

Edward Sykes, Executive Director  
Jen Flad, VP  
Julio Garaicoechea, Project Manager

***Staff Absent-***

None

***Others Present-***

Steve White, Agency CEO  
Tara Lewis, Garigliano Law Offices  
Andrew Ford, Sullivan County Attorney's Office  
Star Hesse  
Ken Walter  
Lilliam Stettner

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Rieber and seconded by Mr. Barbuti, the Board approved the minutes of the June 13, 2016 recessed meeting and the June 20, 2016 reconvened meeting.

**IV. BILLS AND COMMUNICATIONS**

Mr. Garaicoechea handed out a revised schedule of payments. The Board discussed the proposed payment of \$25,000 to Hudson Valley Agribusiness Development Corporation (HVADC), in furtherance of the food hub project. Ms. Flad reminded the Board that they had previously approved initial funding of \$100,000 to the food hub entity. The formal organization of the food hub entity has not yet been completed,

but work on the project is underway. Until the food hub entity organization is complete, HVADC will act as a conduit to make payments to the consultants who are working on the project. The Board then discussed various other aspects of SCFC expenditures and auditing. On a motion made by Mr. Perrello and seconded by Mr. Rieber, the Board approved the revised schedule of payments.

**V. NEW BUSINESS**

Chairman Steingart referred to the draft SCFC budget for 2017. The Board discussed the revenues from the Millennium Pipeline, and the distribution of those revenues for the Millennium Revolving Loan Fund, the annual contract with Hudson Valley Agribusiness Development Corporation, and SCFC's administration fee. On a motion made by Mr. Barbuti and seconded by Mr. Rieber, the Board voted and the 2017 SCFC Budget was unanimously approved and adopted.

**VI. PUBLIC COMMENT AND ADJOURNMENT**

Chairman Steingart asked the Board and those present if there were any questions or comments. There being none, on a motion by Mr. Perrello, seconded by Mr. Barbuti, the meeting was adjourned at approximately 11:50 AM.

Respectfully submitted:  
Jen Flad  
VP, Business Development

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